

Name _____ Date _____

Score sheet for Hands-on Audacity, Level 2 Certification
(Hand this sheet to your evaluator)

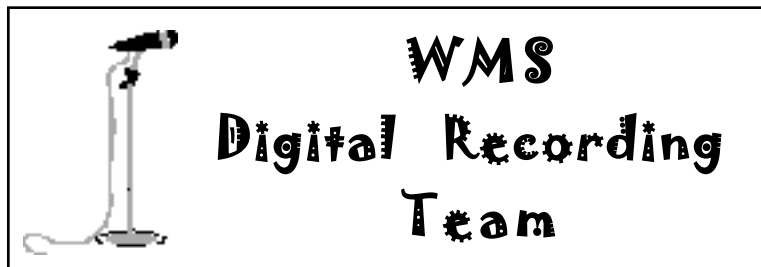
- Able to open an Audacity document
- Able to locate a sound file (from iTunes or elsewhere)
- Able to import a soundfile
- Listens to segments to find an appropriate section
- Knows how to tell how long the segment is (without timing it!)
- Able to copy selection to clipboard
- Able to open second document
- Able to Save to correct folder with correct title
- Able to create a new stereo track
- Pastes segment into "soundtrack" file
- SAVES REGULARLY!
- Either opens another new document for the second download, or imports into the first document.
- Able to paste onto the end of the first segment in the soundtrack file
- Creates three segments of music - preferably that are contrasting selections
- Able to fit the whole project into the window either using the specific tool, or the zoom in tool
- Knows how to amplify a segment of music
- Amplifies each segment individually
- Spot checks the volume balance by listening to various places in the different segments.
- Able to fade in and fade out
- Fades in quickly and fades out slowly
- Able to maneuver around the soundfile and find sections
- Uses zoom tool effectively to easily see and manipulate sections of the soundwave
- Checks for smoothness, starting somewhat before the fades and listening
- Listens to entire soundtrack file for final check
- Saves
- Knows how to export
- Exports as a WAV file
- Is able to locate the WAV file and identify it as the file needed for a slideshow or other project

Teacher comments/thoughts:

[] You have passed Audacity Level 2 Hands On

[] Close -- study a bit more and try again

Evaluator: _____



Certification Test - Prep

Audacity Level 2

Level 2 is all about editing, creating soundtracks like we might use in our school slideshows or that you might create and then import into iMovie, and creating segments of soundfiles that we might use for the yearbook CD.

To prepare for the Audacity Level 2 test:

- Practice with your own copy of Audacity and be able to easily do the hands-on test on the back. Notice the evaluation checklist; look at it carefully to see EXACTLY how you will be scored.
- Be able to find and use the on-line Audacity Manual.
 - Read the sections called, "Cut, Copy and Paste" and "Silence, Duplicate and Split" in the Tutorial section.
 - Know what the tools on the screen are used for. You can review this in the "Stuff on the Screen" section of the Reference part of the manual.
- There are some keyboard shortcuts that are true in almost all programs:
 - Apple+A = select all
 - Apple+Z = undo (VERY important!)
 - Apple+C = copy
 - Apple+X = cut
 - Apple+V = paste
 - Space bar (in audio programs) start or stop playback and sometimes record
- When you use the "Amplify" command from the Effect menu, it will automatically show you a suggested amount to amplify (or make softer if it is clipping). The program chooses an amplification amount by what will bring the highest point of the wave up near the edge. Applause is usually louder, so when amplifying, do just the music, then balance the applause with the music. If there is a big spike in the music somewhere (baby cried, a sneeze, a dropped cymbal) you may have to adjust and not use the suggested amplify number.
- Know how to export and what export form you need.
- Know how to tell (by looking) how long a selected part of a file is.
- Know the rule about fade in quickly and fade out slowly.
- Know: Gain, Pan, Slider, Zoom, Mute, Solo